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## A G E N D A

**January 26, 2017 9:00 AM**

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Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member  
Kirk Humphreys, Vice Chairman, Independent Trustee  
Mick Cornett, Trustee- Mayor  
    David Greenwell, Surrogate Trustee-Mayor  
James D. Couch, Trustee-City Manager  
    Dennis Clowers, Surrogate Trustee-City Manager  
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager  
Frances Kersey, Secretary

*The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).*

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City Council Chambers, Third Floor, 200 North Walker Avenue  
Oklahoma City, Oklahoma

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## INFORMATION ABOUT AIRPORT TRUST MEETINGS

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The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3227 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

### Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

### Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3<sup>rd</sup> Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

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## AGENDA

### OKLAHOMA CITY AIRPORT TRUST

January 26, 2017

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Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. Approve minutes of December 15, 2016 Oklahoma City Airport Trust meeting.
- III. Director's Report
  - A. Delaware North Presentation
- IV. **WILL ROGERS WORLD AIRPORT**
  - A. (1) Approve Change Order No. 3 to the Construction Contract with Metropolitan AC Service Company for "Aviation Records Building Boiler Replacement," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1518, adding \$2,972.61, and (2) accept the completed project.
  - B. (1) Approve Amendment No. 3 with RDNJ, LLC, dba A-Tech Paving for "Concrete Apron Pavement Repair," Project No. OCAT WRWA 1512, deducting \$172,675 and adding four working days; (2) approve Change Order No. 4, adding \$5,510 and two working days; and (3) accept the completed project.
  - C. Accept completed project, "Hangars 8 and 9 Building Envelope Repairs," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1516, with Wynn Construction Co., Inc., retroactive to December 14, 2016.
  - D. Approve renewal of Services Agreement with Heath Consultants Incorporated for maintenance of the natural gas distribution system at Mike Monroney Aeronautical Center during calendar year 2017, in the estimated amount of \$5,000.
  - E. (1) Ratify the action of the Director of Airports in approving Addendum No. 1 for "Radar Training Facility Mechanical System Replacement," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1104; (2) accept recommendation regarding bids opened on December 20, 2016; (3) adopt Resolution to award the Construction Contract after 30 days; (4) award the Construction Contract to Hunter Mechanical & Controls, Inc., in the amount of \$2,380,000; and (5) approve the Contract and bonds.

- F. Approve Change Order No. 5 to the Construction Contract with Hunter Mechanical & Controls, Inc., for "Multipurpose Building Boiler Replacement," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1613, adding \$6,503.14.
- G. Approve Supplement No. 3 to Incoming Artwork Loan Agreement with Allan Houser, Inc., to extend the agreement through April 30, 2017.
- H. Adopt Joint Resolution of the Oklahoma City Airport Trust and the City of Oklahoma City authorizing the adjustment of parking rates applicable to the public pay parking facilities at Will Rogers World Airport.
- I. Adopt Resolution authorizing the adjustment of the annual fee applicable to ground transportation vehicles operating on Airport premises.
- J. (1) Adopt Resolution declaring certain structure located at 5700 S. Portland Avenue on Will Rogers World Airport premises to be surplus to the needs of the Oklahoma City Airport Trust; (2) authorizing the Chairman of the Oklahoma City Airport Trust to execute a Release of Lien for said certain structure; and (3) authorizing the disposal of said structure.
- K. Adopt a Joint Resolution between the Oklahoma City Airport Trust and The City of Oklahoma City to (1) submit Grant Application for Airport Improvement Program (AIP) Project No. 3-40-0072-072-2017 for Will Rogers World Airport to the Federal Aviation Administration (FAA) and accept a Grant when offered; (2) designate the Official Representative(s) for administration of the Grant on behalf of the Trust and City; and (3) authorize the Official Representative(s) to sign all documents for the Trust and City relating to any Grant Agreement for the amount offered by the FAA subject to subsequent ratification by the Trust and City.
- L. Adopt a Resolution (1) authorizing the Director of Airports to apply for a competitive grant on behalf of the Oklahoma City Airport Trust from the United States Department of Homeland Security (DHS)/Federal Emergency Management Agency (FEMA) to assist in funding new security measures at Will Rogers World Airport, and (2) designate the Director of Airports as the Authorized Organizational Representative for this grant opportunity only.
- M. (1) Approve Amendment No. 7 to the Construction Contract with TTK Construction Co., Inc., for "Portland Avenue Realignment" (Portland Avenue from SW 54th Street to SW 74th Street), Project No. PC-0378J, deducting \$35,079.81, and (2) approve Change Order No. 5, adding \$49,944.87 and 30 working days.
- N. (1) Approve Request for Proposals for "Master Real Estate Developer for Lariat Landing," and (2) authorize advertisement for proposals for Phase 1 to be received February 21, 2017, and proposals for Phase 2 to be received April 18, 2017.

V. **WILEY POST AIRPORT & CLARENCE E. PAGE AIRPORT**

- A. Accept the completed project, "Airfield Infrastructure Repairs and Improvements – Phase II," Project No. OCAT WPA 1515, with Libra Electric Company, WPA.

VI. **GENERAL**

- A. Receive reports:
- 1) Delinquent Accounts Receivable.
  - 2) Construction Projects Status Report as of January 26, 2017.
  - 3) Budget to Actual Report as of December 31, 2016.
- B. Approve Amendment No. 2 to the Facilities Maintenance Engineering Agreement with Benham Design, LLC, renewing the Agreement for a one-year period commencing on March 1, 2017, WRWA, WPA, CEPA.
- C. Approve Contract for Professional Services with Freese and Nichols, Inc., for "General Environmental Consulting Services," Project No. OCAT GEN 1706, in the not-to-exceed amount of \$200,000, WRWA, WPA, CEPA.

VII. **LEASE AND OTHER AGREEMENTS**

- A. Approve Supplemental Agreement No. 1 to the Professional Services Agreement with DKMG Consulting, LLC, to exercise a one-year renewal option through April 23, 2018, WRWA, WPA, and CEPA.
- B. Approve Supplemental Agreement No. 2 to Management Services Agreement with ABM Parking Services, Inc., to revise the parking rate schedule effective February 15, 2017, subject to approval of the Joint Resolution by the Trust and City Council by February 15, 2017, WRWA.
- C. Approve Supplemental No. 1 to Contract for Professional Services for Security Services with G4S Secure Solutions (USA), Inc., to exercise a one-year renewal option through February 28, 2018, for a period of one year commencing March 1, 2017, WRWA.

- VIII. (1) Adopt Requisition Resolution dated January 26, 2017, to ratify the action of the Director of Airports in approving the requisition dated January 26, 2017, for payment, and (2) adopt Requisition Resolution dated January 26, 2017, authorizing payment of requisitions dated January 26, 2017.

- IX. Comments from Trustees, Staff and Citizens

- X. Adjournment