



A G E N D A

February 23, 2017 9:00 AM

Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member
Kirk Humphreys, Vice Chairman, Independent Trustee
Mick Cornett, Trustee- Mayor
 David Greenwell, Surrogate Trustee-Mayor
James D. Couch, Trustee-City Manager
 Dennis Clowers, Surrogate Trustee-City Manager
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager
Frances Kersey, Secretary

The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3227 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

AGENDA

OKLAHOMA CITY AIRPORT TRUST

February 23, 2017

Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. Approve minutes of January 26, 2017 Oklahoma City Airport Trust meeting.
- III. Director's Report
- IV. **WILL ROGERS WORLD AIRPORT**
 - A. Approve Amendment No. 4 to the Contract for Professional Services with Olsson Associates, Inc., for "Concrete Apron Pavement Repair," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1512, adding \$28,565.
 - B. Approve Change Order No. 6 to the Construction Contract with Hunter Mechanical & Controls, Inc., for "Multipurpose Building Boiler Replacement," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1613, adding \$4,172.26 and 15 working days.
 - C. (1) Approve Amendment No. 1 to the Construction Contract with Wynn Construction Co., Inc., for "Terminal Expansion – Enabling Works Package," Project No. OCAT WRWA 1609, deducting \$13,300; and (2) approve Change Order No. 1, adding \$39,750.
 - D. (1) Approve Project Manual for "Demolition of 5700 S. Portland Avenue," Project No. OCAT WRWA 1718, and (2) authorize advertisement for bids to be opened on March 28, 2017.
 - E. (1) Ratify the action of the Director of Airports in approving Addendum No. 1 to Request for Proposals for "Security Services for Oklahoma City Airport Trust"; (2) concur with the Selection Committee's recommendation regarding proposals received on November 29, 2016; and (3) authorize negotiation of a Professional Services Contract with Securitas Security Services USA, Inc.
 - F. (1) Approve Request for Bids for a "1,500 Gallon Class 4 Aircraft Rescue and Fire Fighting (ARFF) Vehicle for OCAT," and (2) authorize the advertisement of bids to be received on March 28, 2017.

- G. Ratify the action of the Director of Airports in approving Addenda Nos. 1, 2, and 3 to the Request for Bids for "Refuse Services for OCAT."
- H. Approve Annual Budget for First Transit, Inc., in the amount of \$1,512,164.50 for the period commencing March 1, 2017, through February 28, 2018.

V. **WILEY POST AIRPORT & CLARENCE E. PAGE AIRPORT**

- A. Adopt Resolution (1) authorizing the sole source RSINet Service Agreement to maintain and provide a satellite uplink for generating reports by the Automated Weather Observation System, and (2) approving the RSINet Service Agreement, CEPA.

VI. **GENERAL**

- A. Receive reports:
 - 1) Delinquent Accounts Receivable.
 - 2) Construction Projects Status Report as of February 23, 2017.
 - 3) Budget to Actual Report as of January 31, 2017.
- B. Adopt Resolution authorizing the Director of Airports to renew the Annual Maintenance Contract for "Electrical and Street Lighting Repairs and Maintenance," Project No. OCAT GEN 1513, with Libra Electric Company for the Contract's second renewal period of 365 calendar days or a not-to-exceed amount of \$300,000, in accordance with the Contract, WRWA, WPA, CEPA.
- C. Approve Professional Services Agreement between the Trustees of the Oklahoma City Airport Trust and Earth and Water Law, LLC, WRWA, WPA, CEPA.

VII. **LEASE AND OTHER AGREEMENTS**

- A. Accept Assumption Agreement and Use Guaranty for the sale of T-hangar Unit #2109 from H2M Holdings, LLC, James E. Mennella, Esq., Managing Member, to Brent W. Elrod, and Individual, as provided by the Lease Agreement with PWA, Inc., dated February 25, 1982, as amended, WPA.
- B. Accept Assumption Agreement and Use Guaranty for the sale of T-hangar Units #2104 and #2105E from TL Aviation, LLC, Warren A. Caldwell, Manager, to Brent W. Elrod, an Individual, as provided by the Lease Agreement with PWA, Inc., dated February 25, 1982, as amended, WPA.

- C. Accept Assumption Agreement and Use Guaranty for the sale of T-hangar Unit #1003 from Brent W. Elrod, an Individual, to TL Aviation, LLC, Les Banta, Manager, as provided by the Lease Agreement with PWA, Inc., dated February 25, 1982, as amended, WPA.
 - D. Approve Supplement Agreement No. 3 to the Lease and Operations Agreement with Legacy Aviation Services, Inc., to provide for rental credit to Lessee's monthly ground rental commencing March 1, 2017, through the remaining term of the Agreement, in consideration of certain improvements made by Lessee to Hangar 5, CEPA.
 - E. Approve Supplement No. 6 to Lease and Concession Agreement with Delaware North Companies Travel Hospitality Services, Inc., to revise the Revised Exhibit "B, Concepts and Designs," WRWA.
- VIII. (1) Adopt Requisition Resolution dated February 23, 2017, to ratify the action of the Director of Airports in approving the requisition dated February 23, 2017, for payment, and (2) adopt Requisition Resolution dated February 23, 2017, authorizing payment of requisitions dated February 23, 2017.
- IX. Comments from Trustees, Staff and Citizens
- X. Adjournment