



A G E N D A

January 27, 2022 9:00 AM

Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Terry Salmon, Chair, Independent Trustee
Kirk Humphreys, Vice Chairman, Independent Trustee
David Holt, Trustee-Mayor

Todd Stone, Surrogate Trustee-Mayor
Craig Freeman, Trustee-City Manager
Aubrey McDermid, Surrogate Trustee-City Manager
Barbara Young, Trustee-Council Member

Jeff Mulder, General Manager
Amy K. Simpson, Secretary

The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust (“Trust”) encourages participation in the public meeting from the residents of Oklahoma City. Unless otherwise posted, the Trust generally meets at 9:00 a.m. in Council Chambers at City Hall on the fourth Thursday of each month except in November and December when it meets the third Thursday of the month. To confirm meeting dates, call (405) 316-3266.

Accommodations

It is the policy of the Trust to ensure the communications with participants and members of the public with disabilities or those with limited English proficiency are as effective as communications with others. Anyone with a disability, as defined in the Americans with Disabilities Act, a limited English proficiency, or in need of an alternate format of the agenda or any information provided at the meeting, an auxiliary aid, or another specialized service such as a sign language, or language, interpreter in order to participate in this meeting, should contact the Department of Airports at (405) 316-3223 no later than twenty-four (24) hours (not including weekends or holidays) before the scheduled meeting.

The following guidelines are in place for meetings in the Council Chamber at City Hall: only the south entrance to City Hall will be open; air purifying machines have been installed in the Chamber; hand sanitizer machines and disposable face masks will be available.

Addressing the Trust

Citizens may address the Trust on certain items by signing up to speak and providing the agenda item number, their reason for appearing and their address. All comments must be relevant to the item. The Chairperson or presiding officer may, in his or her discretion, prohibit a person from addressing the Trust, or have any person removed from the Council Chamber, if that person commits any disorderly or disruptive behavior. Disorderly conduct includes, but is not limited to, any of the following: speaking without being recognized by the Chairperson or presiding officer; continuing to speak after notice that the speaker’s allotted time has expired; presenting comments or material not relevant to the item under discussion; failing to comply with the lawful instructions of the Chairperson or presiding officer; or engaging in other conduct, activity, or speech that disrupts the business of the Trust. Pursuant to 21 O.S. §280, disruptive conduct includes any conduct that is “violent, threatening, abusive, obscene, or jeopardizing the safety of self or others”. A person may also be subject to arrest and removal from the Municipal Building for violation of Oklahoma City Municipal Code 2020, §30-81 Disorderly conduct and/or for violation of 21 O.S. §280-Willfully Disturbing, Interfering With or Disrupting State Business, Agency Operations or Employees.

Citizens who have signed up to speak may address the Trust on any agenda item, except those agenda items falling into the exceptions identified below, or under the “Citizens to be Heard.” Citizens may not address the Trust regarding items under “Director Reports” or “Items from Trustees” (except for items listed for a vote or if asked for comments from a Trustee). Citizens to be Heard is not provided as a forum to announce a candidacy for public office, or a forum for any previously announced public candidates or citizen to campaign on any political issue during the Trust’s meeting. Comments must

concern Trust services, policies, facilities, or items on the agenda.

Citizens who wish to be recognized for comments to Trust are encouraged to call the Department of Airports at (405) 316-3266, twenty-four (24) hours prior to the Trust meeting, but citizens may also sign up to speak at the meeting. Any person addressing the Trust shall have up to three (3) minutes to speak unless additional time is granted by the presiding Chair.

Trust Actions

The Trust can take official action on items that appear on the agenda. At the time action is taken, the Trust may elect to act as stated on the agenda or to alternatively dispose of any agenda item by otherwise adopting, approving, ratifying, denying, deferring, amending, modifying, or continuing the item listed on the agenda. When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or any of the Trust's assigned Municipal Counselors. The Trust may also elect to refer items to a committee of the Trust, to a board or commission, or to an independent consultant for additional study. Under certain circumstances, items may be stricken from the agenda entirely.

Items listed under each category in this agenda are usually approved as a group or section upon motion from a Trustee. Trustees, staff, or citizens may request discussion or separate action on any item on the agenda.

For more information about the Trust, call (405) 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Oklahoma City, Oklahoma.

AGENDA
OKLAHOMA CITY AIRPORT TRUST
January 27, 2022

Three affirmative votes are required for approval of all actions.

- I. Call to Order**
- II. Approve minutes of December 16, 2021 Oklahoma City Airport Trust meeting.**
- III. Director's Report**
- IV. WILL ROGERS WORLD AIRPORT**
 - A. Acceptance of completed Project No. OCAT WRWA 1616, "Reconstruction of Station 2 and Replacement of Moving Walks #18 and #25", with Wynn Construction Co., Inc., and placing the Maintenance Bond into effect.
 - B. Acceptance of completed Project No. OCAT WRWA 1909, "Aircraft Lavatory Waste Disposal Facility (Triturator)," with W. L. McNatt & Company, and placing the Maintenance Bond into effect.
 - C. Amendment No. 3 and Change Order No. 7 to the Construction Contract with Duit Construction Co., Inc., for Project No. OCAT WRWA 1822, "Terminal Apron Reconstruction (Terminal Expansion)," increase of \$16,072.21 and ninety-six (96) calendar days.
 - D. Change Order No. 1 to the Construction Contract with Timberlake Construction Co., Inc., for Project No. OCAT WRWA 2112, "Delta Air Lines Operations Build Out," increase of \$10,973.76.
 - E. Change Order No. 8 to the Construction Contract with Timberlake Construction Co., Inc., for Project No. OCAT WRWA 2010, "Terminal Building Upper Level Deck Structural Repairs – Phase 3B," increase of \$4,190.54.
 - F. Change Order No. 34 to the Construction Contract with Timberlake Construction Co., Inc., for Project No. OCAT WRWA 1510, "Terminal Renovation and Expansion – Phase III," increase of \$74,791.81.
 - G. Resolution of the Oklahoma City Airport Trust authorizing the purchase of Year 4 of the Post-Initial Warranty period Software Support and Hardware Maintenance Services, in accordance with the Contract for Parking Access and Revenue Control System (PARCS) Replacement at Will Rogers World Airport with SKIDATA, Inc., for Project No. OCAT WRWA 1601, in the amount of \$112,442.52.
 - H. Resolution of the Oklahoma City Airport Trust authorizing the purchase of services to perform storm related building envelope repairs to Hangar 3B at Will Rogers

World Airport, utilizing the Trust's competitively bid Annual Maintenance Contract, Project No. OCAT GEN 1919, "Miscellaneous Services, Repairs, and Maintenance," with Diversified Construction of Oklahoma, Inc., in the estimated amount of \$72,484.75.

- I. Grant agreement from American Rescue Plan Act ("ARPA") funds from the United States of America, Federal Aviation Administration ("FAA") for Will Rogers World Airport Small and Large Concessions, Grant No. 3-40-0072-086-2022 in the amount of \$1,468,141 for small concessions and \$367,035 for large concessions.
- J. Resolution authorizing the purchase of elevator preventive maintenance and minor repair services from American Elevator Company, Inc., utilizing the City of Oklahoma City contract R21-C196052 in an estimated amount of \$50,000, retroactive to January 1, 2022 through March 31, 2022.

V. WILEY POST AIRPORT

- A. Resolution of the Oklahoma City Airport Trust authorizing professional services for "Widen Runway 17R/35L to 100 Feet and Improve Drainage Structures" at Wiley Post Airport, utilizing Project No. OCAT GEN 1910, "Multi-Year Professional Services," with H. W. Lochner, Inc., in the estimated amount of \$683,352.97.

VI. CLARENCE E. PAGE AIRPORT

- A. Amendment No. 1 to the Construction Contract with Rudy Construction Co., for Project No. OCAT CEPA 2104, "Rehabilitate C.E. Page Apron," increase of \$10,962.35; and Change Order No. 3, increase of \$15,794.25 and nine (9) calendar days.

VII. GENERAL

- A. Receive reports:
 - 1) Delinquent Accounts Receivable
 - 2) Construction Projects Status Report as of January 27, 2022.
 - 3) Budget to Actual Report as of December 31, 2021.
- B. Resolution of the Oklahoma City Airport Trust authorizing the Director of Airports to advertise for Requests for Bids without prior Trust approval. WRWA, WPA, CEPA.
- C. Amendment No. 1 to the Facilities Maintenance Engineering Services Agreement with C.H. Guernsey & Company, Project No. OCAT GEN 2108. WRWA, WPA, CEPA.
- D. Project Manual for Project No. OCAT GEN 2211, "Miscellaneous Services, Repairs, and Maintenance," and authorization of advertisement for bids to be opened on February 23, 2022. WRWA, WPA, CEPA.

VIII. LEASE AND OTHER AGREEMENTS

- A. Amendment No. 1 to Signatory Passenger Airline Use and Operations Agreement with Frontier Airlines, Inc., to amend Exhibit "D" and revise Exhibit "G7" to reflect the relocation of some of Frontier's leased premises and to revise their rental rates, retroactive to November 1, 2021, through June 30, 2024. WRWA.
 - B. Ground Services Agreement for limousine services with Paris Limousine of Oklahoma. WRWA.
 - C. Ground Services Agreement for courtesy vehicle services with 21C OKC LLC, DBA 21C Museum Hotel Oklahoma City. WRWA.
 - D. Assumption Agreement and Use Guaranty for conveyance of PWA T-hangar Unit #408 from Dan R. & Mary E. Owens to The Dan R. & Mary E. Owens Family Trust, effective January 27, 2022. WPA.
 - E. Lease Agreement with Linda James, to lease approximately 1.42 acres of land for the purpose of storage of personal property, \$337.67 annually, January 3, 2022 through January 2, 2023. WPA.
 - F. Amendment No. 6 to Management Contract with First Transit, Inc., to revise the 2021-2022 Annual Budget for shuttle bus operations and maintenance services for the Consolidated Rental Car Facility, increase of \$14,020, March 1, 2021 through February 28, 2022. WRWA.
 - G. Service Contract for Passenger Boarding Bridges Inspection, Maintenance, and Repair with JBT AeroTech Corporation, estimated at \$89,511 annually, February 1, 2022 through January 31, 2025. WRWA.
- IX.** (1) Resolution ratifying the action of the Director of Airports in approving the requisition dated January 27, 2022 and (2) Resolution approving requisitions dated January 27, 2022.
- X.** Comments from Trustees, Staff and Citizens
- XI.** Adjournment