



A G E N D A

March 24, 2022 9:00 AM

Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Terry Salmon, Chair, Independent Trustee
Kirk Humphreys, Vice Chairman, Independent Trustee
David Holt, Trustee-Mayor

Todd Stone, Surrogate Trustee-Mayor
Craig Freeman, Trustee-City Manager
Aubrey McDermid, Surrogate Trustee-City Manager
Barbara Young, Trustee-Council Member

Jeff Mulder, General Manager
Amy K. Simpson, Secretary

Residents can watch the Oklahoma City Airport Trust live by going to <http://youtube.com/cityofokc/live>. Meetings can also be watched live on Cox Cable Channel 20. Meetings are replayed on Cox Cable Channel 20 on Thursday, March 24, 2022 starting at 6:30 p.m. If there are technical difficulties with either live stream during the meeting, a video will be posted as soon as possible after the meeting.

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust (“Trust”) encourages participation in the public meeting from the residents of Oklahoma City. Unless otherwise posted, the Trust generally meets at 9:00 a.m. in Council Chambers at City Hall on the fourth Thursday of each month except in November and December when it meets the third Thursday of the month. To confirm meeting dates, call (405) 316-3266.

Accommodations

It is the policy of the Trust to ensure the communications with participants and members of the public with disabilities or those with limited English proficiency are as effective as communications with others. Anyone with a disability, as defined in the Americans with Disabilities Act, a limited English proficiency, or in need of an alternate format of the agenda or any information provided at the meeting, an auxiliary aid, or another specialized service such as a sign language, or language, interpreter in order to participate in this meeting, should contact the Department of Airports at (405) 316-3223 no later than twenty-four (24) hours (not including weekends or holidays) before the scheduled meeting.

The following guidelines are in place for meetings in the Council Chamber at City Hall: only the south entrance to City Hall will be open; air purifying machines have been installed in the Chamber; hand sanitizer machines and disposable face masks will be available.

Addressing the Trust

Citizens may address the Trust on certain items by signing up to speak and providing the agenda item number, their reason for appearing and their address. All comments must be relevant to the item. The Chairperson or presiding officer may, in his or her discretion, prohibit a person from addressing the Trust, or have any person removed from the Council Chamber, if that person commits any disorderly or disruptive behavior. Disorderly conduct includes, but is not limited to, any of the following: speaking without being recognized by the Chairperson or presiding officer; continuing to speak after notice that the speaker’s allotted time has expired; presenting comments or material not relevant to the item under discussion; failing to comply with the lawful instructions of the Chairperson or presiding officer; or engaging in other conduct, activity, or speech that disrupts the business of the Trust. Pursuant to 21 O.S. §280, disruptive conduct includes any conduct that is “violent, threatening, abusive, obscene, or jeopardizing the safety of self or others”. A person may also be subject to arrest and removal from the Municipal Building for violation of Oklahoma City Municipal Code 2020, §30-81 Disorderly conduct and/or for violation of 21 O.S. §280-Willfully Disturbing, Interfering With or Disrupting State Business, Agency Operations or Employees.

Citizens who have signed up to speak may address the Trust on any agenda item, except those agenda items falling into the exceptions identified below, or under the “Citizens to be Heard.” Citizens may not address the Trust regarding items under “Director Reports” or “Items from Trustees” (except for items listed for a vote or if asked for comments from a Trustee). Citizens to be Heard is not provided as a forum to announce a candidacy for public office, or a forum for any previously announced public candidates or citizen to campaign on any political issue during the Trust’s meeting. Comments must concern Trust services, policies, facilities, or items on the agenda.

Citizens who wish to be recognized for comments to Trust are encouraged to call the Department of Airports at (405) 316-3266, twenty-four (24) hours prior to the Trust meeting, but citizens may also sign up to speak at the meeting. Any person addressing the Trust shall have up to three (3) minutes to speak unless additional time is granted by the presiding Chair.

Trust Actions

The Trust can take official action on items that appear on the agenda. At the time action is taken, the Trust may elect to act as stated on the agenda or to alternatively dispose of any agenda item by otherwise adopting, approving, ratifying, denying, deferring, amending, modifying, or continuing the item listed on the agenda. When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or any of the Trust's assigned Municipal Counselors. The Trust may also elect to refer items to a committee of the Trust, to a board or commission, or to an independent consultant for additional study. Under certain circumstances, items may be stricken from the agenda entirely.

Items listed under each category in this agenda are usually approved as a group or section upon motion from a Trustee. Trustees, staff, or citizens may request discussion or separate action on any item on the agenda.

For more information about the Trust, call (405) 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Oklahoma City, Oklahoma.

AGENDA
OKLAHOMA CITY AIRPORT TRUST
March 24, 2022

Three affirmative votes are required for approval of all actions.

- I. Call to Order**
- II. Approve minutes of February 24, 2022 Oklahoma City Airport Trust meeting.**
- III. Director's Report**
- IV. WILL ROGERS WORLD AIRPORT**
 - A. Acceptance of completed Project OCAT WRWA 2201, "Thomas P. Stafford Northeast Plaza Pavement," Mike Monroney Aeronautical Center, with Anderson and House, Inc., and placing the Maintenance Bond into effect.**
 - B. Change Order No. 2 to the Construction Contract with Timberlake Construction Co., Inc., for Project No. OCAT WRWA 2112, "Delta Air Lines Operations Build Out," increase of \$25,456.77**
 - C. Change Order No. 3 to the Construction Contract with Duit Construction Co., Inc., for Project No. OCAT WRWA 2007, "Rehabilitation/Reconstruction of Runway 13-31 Phase I," increase of 16 calendar days.**
 - D. Joint Resolution of the Oklahoma City Airport Trust and The City of Oklahoma City authorizing the Director of Airports to submit a Grant Application competing for discretionary funding for the Will Rogers World Airport 2022 Airport Terminal Program Project No. (To Be Assigned) "Rehabilitate Terminal Access Roadways, Phase II" to the Federal Aviation Administration and to comply with all required grant assurances; acknowledging the Joint Resolution as the official action of the Trust and City to accept the grant if offered under substantially similar terms as contained in the application; designating Official Representatives for The Trust and City and authorizing them to administer and electronically execute the grant documents upon receipt; and authorizing payment by the Trust of the required local match and any project costs not funded by the grant.**
 - E. Resolution of the Oklahoma City Airport Trust authorizing professional services for "AAR Ramp Pavement Rehabilitation" at Will Rogers World Airport, utilizing Project No. OCAT GEN 1910, "Multi-Year Professional Services," with H. W. Lochner, Inc., in the estimated amount of \$109,959.92.**
 - F. Resolution of the Oklahoma City Airport Trust authorizing the purchase of Engineering Services for "Medium Voltage Distribution Upgrades," Mike Monroney Aeronautical Center, in accordance with the agreement for the Facilities Maintenance Engineering Services with Frankfurt-Short-Bruza Associates, P.C. in**

the estimated amount of \$62,886.

- G. Change Order No. 35 to the Construction Contract with Timberlake Construction Co., Inc., for Project No. OCAT WRWA 1510, "Terminal Renovation and Expansion – Phase III," increase of \$68,813.77 and 65 calendar days.

V. WILEY POST AIRPORT

- A. Resolution of the Oklahoma City Airport Trust authorizing the purchase of services to perform painting repairs and maintenance to Hangar 12 at Wiley Post Airport, utilizing the Trust's competitively bid Annual Maintenance Contract, Project No. OCAT GEN 1922, "Painting Repairs and Maintenance," with Vista Construction, LLC, dba Cherokee Painting, in the estimated amount of \$54,827.84.

VI. CLARENCE E. PAGE AIRPORT

- A. Acceptance of completed Project No. OCAT CEPA 2104, "Rehabilitate C.E. Page Apron," with Rudy Construction Co., and placing the Maintenance Bond into effect.

VII. GENERAL

- A. Receive reports:

- 1) Delinquent Accounts Receivable
 - 2) Construction Projects Status Report as of March 24, 2022.
 - 3) Budget to Actual Report as of February 28, 2022.
- B. Disadvantaged Business Enterprise (DBE) Program for FY 2021 through FY 2023. WRWA, WPA, CEPA.
- C. Ratification of the issuance and approval of Addendum No. 1 for Project No. OCAT GEN 2211, "Miscellaneous Services, Repairs, and Maintenance"; recommendation regarding bids be received; award the Annual Maintenance Contract to Diversified Construction of Oklahoma, Inc., for 365 calendar days or a not-to-exceed amount of \$400,000; and approve the Contract and bonds. WRWA, WPA, CEPA.
- D. Amendment No. 1 to the Facilities Maintenance Engineering Services Agreement with Frankfurt-Short-Bruza, P.C., Project No. OCAT GEN 2108. WRWA, WPA, CEPA.

VIII. LEASE AND OTHER AGREEMENTS

- A. Renewal of Service Agreement with RSINet, to provide and maintain a satellite uplink for automated weather observation, annual cost \$720, March 1, 2022 through February 28, 2023. CEPA.
- B. Amendment No. 2 to the Service Agreement with Upward Transitions, Inc., to approve the Fiscal Year 2023 Annual Budget in the amount of \$ 72,714, July 1,

2022, through June 30, 2023. WRWA.

- C. Supplement No. 2 to the Professional Service Contract with Securitas Security Services USA, Inc., to extend the expiration date of the Contract and revise the Exhibit "B" - Pay Schedule to reflect an increase of the billing rate for security employees. WRWA.
- D. Supplement No. 3 to the Professional Management Services Agreement with ABM Aviation, Inc., to revise the 2021-2022 Annual Budget for the management and operations of airport public parking facilities and airport shuttle bus operations, increase of \$399,562, retroactive to July 1, 2021, through June 30, 2022. WRWA.
- E. Surface Damages and Use Agreement with Revolution Resources, LLC to allow for new oil and gas wells to be drilled on Wiley Post Airport, effective April 1, 2022. WPA.
- F. Lease Agreement with Keith McFarland for an individual aircraft hangar site for storage of a privately owned aircraft for a five year period, Block 3, Lot 2, retroactive to January 1, 2022 through December 31, 2026. CEPA.
- G. Lease Agreement with Budde Air Racing Enterprises, Inc., for an individual aircraft hangar site for storage of a privately owned aircraft for a five year period, Block 4, Lot 3, retroactive to January 1, 2022 through December 31, 2026. CEPA.
- H. Lease Agreement with PCCC, LLC for an individual aircraft hangar site for storage of a privately owned aircraft for a five year period, Block 5, Lot 3, retroactive to January 1, 2022 through December 31, 2026. CEPA.
- I. Avigation and Hazard Easement granted to the City of Oklahoma City and the Oklahoma City Airport Trust by Native Doodles, LLC, for land located at 4201 SW 119th Street, Oklahoma City, OK. WRWA.
- J. Lease Agreement with Associated Hangars LLC for the lease of a 16-unit hangar facility and associated premises for Lessee's storage and minor maintenance of its members privately owned aircraft, March 1, 2022, through February 28, 2027. CEPA.
- K. Avigation and Hazard Easement granted to the City of Oklahoma City and the Oklahoma City Airport Trust by Silver Cross Business Park II, LLC, for land located at 8500 Silver Crossing, Oklahoma City, OK. WRWA.
- L. Ground Lease Agreement and Construction Agreement with Oklahoma Breast Center Real Estate Holdings LLC to allow for the lease of certain premises at Will Rogers World Airport for the construction and operations of a medical office complex at Lariat Landing, and a Leasehold Financing and Master Lease Recognition Agreement with Oklahoma Breast Center Real Estate Holdings LLC and First Liberty Bank, all documents to be effective April 1, 2022, upon the execution of the Construction Loan Mortgage and Security Agreement between

Oklahoma Breast Center Real Estate Holdings LLC and First Liberty Bank.
WRWA.

- M. Assignment and Assumption Agreement with Dannie R. Coates and Mark Howard for the Block 5, Lot 9 Lease Agreement at Clarence E. Page Airport as a hangar site for storage of a privately owned aircraft, March 24, 2022, through December 31, 2025. CEPA.
- IX. (1) Resolution ratifying the action of the Director of Airports in approving the requisition dated March 24, 2022 and (2) Resolution approving requisitions dated March 24, 2022.
- X. Comments from Trustees, Staff and Citizens
- XI. Adjournment