



A G E N D A

May 26, 2022 9:00 AM

Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Terry Salmon, Chair, Independent Trustee
Kirk Humphreys, Vice Chairman, Independent Trustee
David Holt, Trustee-Mayor
Todd Stone, Surrogate Trustee-Mayor
Craig Freeman, Trustee-City Manager
Aubrey McDermid, Surrogate Trustee-City Manager
Barbara Young, Trustee-Council Member

Jeff Mulder, General Manager
Amy K. Simpson, Secretary

Residents can watch the Oklahoma City Airport Trust live by going to <http://youtube.com/cityofokc/live>. Meetings can also be watched live on Cox Cable Channel 20. Meetings are replayed on Cox Cable Channel 20 on Thursday, May 26, 2022 starting at 6:30 p.m. If there are technical difficulties with either live stream during the meeting, a video will be posted as soon as possible after the meeting.

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust (“Trust”) encourages participation in the public meeting from the residents of Oklahoma City. Unless otherwise posted, the Trust generally meets at 9:00 a.m. in Council Chambers at City Hall on the fourth Thursday of each month except in November and December when it meets the third Thursday of the month. To confirm meeting dates, call (405) 316-3266.

Accommodations

It is the policy of the Trust to ensure the communications with participants and members of the public with disabilities or those with limited English proficiency are as effective as communications with others. Anyone with a disability, as defined in the Americans with Disabilities Act, a limited English proficiency, or in need of an alternate format of the agenda or any information provided at the meeting, an auxiliary aid, or another specialized service such as a sign language, or language, interpreter in order to participate in this meeting, should contact the Department of Airports at (405) 316-3223 no later than twenty-four (24) hours (not including weekends or holidays) before the scheduled meeting.

The following guidelines are in place for meetings in the Council Chamber at City Hall: only the south entrance to City Hall will be open; air purifying machines have been installed in the Chamber; hand sanitizer machines and disposable face masks will be available.

Addressing the Trust

Citizens may address the Trust on certain items by signing up to speak and providing the agenda item number, their reason for appearing and their address. All comments must be relevant to the item. The Chairperson or presiding officer may, in his or her discretion, prohibit a person from addressing the Trust, or have any person removed from the Council Chamber, if that person commits any disorderly or disruptive behavior. Disorderly conduct includes, but is not limited to, any of the following: speaking without being recognized by the Chairperson or presiding officer; continuing to speak after notice that the speaker’s allotted time has expired; presenting comments or material not relevant to the item under discussion; failing to comply with the lawful instructions of the Chairperson or presiding officer; or engaging in other conduct, activity, or speech that disrupts the business of the Trust. Pursuant to 21 O.S. §280, disruptive conduct includes any conduct that is “violent, threatening, abusive, obscene, or jeopardizing the safety of self or others”. A person may also be subject to arrest and removal from the Municipal Building for violation of Oklahoma City Municipal Code 2020, §30-81 Disorderly conduct and/or for violation of 21 O.S. §280-Willfully Disturbing, Interfering With or Disrupting State Business, Agency Operations or Employees.

Citizens who have signed up to speak may address the Trust on any agenda item, except those agenda items falling into the exceptions identified below, or under the “Citizens to be Heard.” Citizens may not address the Trust regarding items under “Director Reports” or “Items from Trustees” (except for items listed for a vote or if asked for comments from a Trustee). Citizens to be Heard is not provided as a forum to announce a candidacy for public office, or a forum for any previously announced public candidates or citizen to campaign on any political issue during the Trust’s meeting. Comments must

concern Trust services, policies, facilities, or items on the agenda.

Citizens who wish to be recognized for comments to Trust are encouraged to call the Department of Airports at (405) 316-3266, twenty-four (24) hours prior to the Trust meeting, but citizens may also sign up to speak at the meeting. Any person addressing the Trust shall have up to three (3) minutes to speak unless additional time is granted by the presiding Chair.

Trust Actions

The Trust can take official action on items that appear on the agenda. At the time action is taken, the Trust may elect to act as stated on the agenda or to alternatively dispose of any agenda item by otherwise adopting, approving, ratifying, denying, deferring, amending, modifying, or continuing the item listed on the agenda. When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or any of the Trust's assigned Municipal Counselors. The Trust may also elect to refer items to a committee of the Trust, to a board or commission, or to an independent consultant for additional study. Under certain circumstances, items may be stricken from the agenda entirely.

Items listed under each category in this agenda are usually approved as a group or section upon motion from a Trustee. Trustees, staff, or citizens may request discussion or separate action on any item on the agenda.

For more information about the Trust, call (405) 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Oklahoma City, Oklahoma.

AGENDA
OKLAHOMA CITY AIRPORT TRUST
May 26, 2022

Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. Approve minutes of April 28, 2022 Oklahoma City Airport Trust meeting.
- III. Approve Oklahoma City Airport Trust Budget for Fiscal Year 2023.
- IV. Director's Report
- V. WILL ROGERS WORLD AIRPORT
 - A. Change Order No. 1 to the Construction Contract with W.L. McNatt & Company, for Project OCAT WRWA 1802, "Elevator Replacement Multiple Buildings", Mike Monroney Aeronautical Center, decrease of \$328,703.
 - B. Change Order No. 1 to the Construction Contract with Hunter Mechanical & Controls, Inc., for Project No. OCAT WRWA 2204, "Hangar 8 Chilled Water Pump Replacement," Mike Monroney Aeronautical Center, decrease of \$1,124.18.
 - C. Change Order No. 4 to the Construction Contract with Timberlake Construction Co., Inc., for Project No. OCAT WRWA 2112, "Delta Air Lines Operations Build Out," increase of \$1,778.60 and 72 calendar days.
 - D. Change Order No. 37 to the Construction Contract with Timberlake Construction Co., Inc., for Project No. OCAT WRWA 1510, "Terminal Renovation and Expansion – Phase III," increase of \$12,954.49.
 - E. Joint Resolution of the Oklahoma City Airport Trust ("Trust") and The City of Oklahoma City ("City") authorizing the Director of Airports to submit a Grant Application for the Will Rogers World Airport 2022 Airport Improvement Program No. (to be assigned) Project "Rehabilitate Runway 13/31 Phase 2 – Design and Phase 2 - Construction" to the Federal Aviation Administration ("FAA") and comply with all required grant assurances; acknowledging the Joint Resolution as the official action of the Trust and City to accept the grant if offered under substantially similar terms as those contained in the application; designating Official Representatives for the Trust and City and authorizing them to administer and electronically execute the grant documents upon receipt; and authorizing payment by the Trust of the required local match and any project costs not funded by the grant.
 - F. Supplement No. 3 to the Management Services Agreement with Pro-Tec Fire

Services, Ltd., to amend the annual budget and exercise the second option period of the Agreement, commencing July 1, 2022, through June 30, 2023.

- G. Supplement No. 3 to Grass Cutting Agreement with John Schieber, to remove a portion of Parcel 12H from the leased premises, retroactive to April 1, 2022 through December 31, 2022.
- H. Request for Proposals to be advertised for the solicitation of a Commercial Advertising Concessionaire (RFP-OCAT-2202) at Will Rogers World Airport.

VI. WILEY POST AIRPORT

- A. Assumption Agreements and Use Guaranties for conveyance of PWA T-hangar Unit #1903 and #1904 from Larry L. Lambrecht Revocable Trust to Randy A. Nance & Toni L. Nance Family Trust, effective May 26, 2022.

VII. GENERAL

- A. Receive reports:

- 1) Delinquent Accounts Receivable
- 2) Construction Projects Status Report as of May 26, 2022.
- 3) Budget to Actual Report as of April 30, 2022.

- B. Agreement for Professional Consultant Services for Public Art Projects, with the City of Oklahoma City through the Planning Department's Office of Arts and Cultural Affairs, July 1, 2022 through June 30, 2025. WRWA, WPA and CEPA.

VIII. (1) Resolution ratifying the action of the Director of Airports in approving the requisition dated May 26, 2022 and (2) Resolution approving requisitions dated May 26, 2022.

IX. Executive Session

- A. Enter into executive session on the advice of the Municipal Counselor's Office to discuss potential settlement and to receive confidential communications from its attorney and outside counsel regarding the *Oklahoma City Airport Trust vs. Paloma Partners IV, LLC, et al, Canadian County, CV-2021-391*, related to the Trust's mineral interests, as authorized by 25 O.S. (2021 Supp.) §307(B)(4), because disclosure would seriously impair the ability of the public body to deal with potential litigation in the public interest.

X. Comments from Trustees, Staff and Citizens

XI. Adjournment