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## **A G E N D A**

### **June 24, 2021 9:00 AM**

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Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

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Trustees:

Terry Salmon, Chair, Independent Trustee  
Kirk Humphreys, Vice Chairman, Independent Trustee  
David Holt, Trustee-Mayor  
Todd Stone, Surrogate Trustee-Mayor  
Craig Freeman, Trustee-City Manager  
Aubrey McDermid, Surrogate Trustee-City Manager  
Barbara Young, Trustee-Council Member

Mark Kranenburg, General Manager  
Amy K. Simpson, Secretary

*The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).*

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City Council Chambers, Third Floor, 200 North Walker Avenue  
Oklahoma City, Oklahoma

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## **INFORMATION ABOUT AIRPORT TRUST MEETINGS**

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The Oklahoma City Airport Trust (“Trust”) encourages participation in the public meeting from the residents of Oklahoma City. Unless otherwise posted, the Trust generally meets at 9:00 a.m. in Council Chambers at City Hall on the fourth Thursday of each month except in November and December when it meets the third Thursday of the month. To confirm meeting dates, call (405) 316-3266.

### **Accommodations**

It is the policy of the Trust to ensure the communications with participants and members of the public with disabilities or those with limited English proficiency are as effective as communications with others. Anyone with a disability, as defined in the Americans with Disabilities Act, a limited English proficiency, or in need of an alternate format of the agenda or any information provided at the meeting, an auxiliary aid, or another specialized service such as a sign language, or language, interpreter in order to participate in this meeting, should contact the Department of Airports at (405) 316-3223 no later than twenty-four (24) hours (not including weekends or holidays) before the scheduled meeting.

The following guidelines are in place for meetings in the Council Chamber at City Hall: only the south entrance to City Hall will be open; air purifying machines have been installed in the Chamber; hand sanitizer machines and disposable face masks will be available.

### **Addressing the Trust**

Citizens may address the Trust on certain items by signing up to speak and providing the agenda item number, their reason for appearing and their address. All comments must be relevant to the item. The Chairperson or presiding officer may, in his or her discretion, prohibit a person from addressing the Trust, or have any person removed from the Council Chamber, if that person commits any disorderly or disruptive behavior. Disorderly conduct includes, but is not limited to, any of the following: speaking without being recognized by the Chairperson or presiding officer; continuing to speak after notice that the speaker’s allotted time has expired; presenting comments or material not relevant to the item under discussion; failing to comply with the lawful instructions of the Chairperson or presiding officer; or engaging in other conduct, activity, or speech that disrupts the business of the Trust. Pursuant to 21 O.S. §280, disruptive conduct includes any conduct that is “violent, threatening, abusive, obscene, or jeopardizing the safety of self or others”. A person may also be subject to arrest and removal from the Municipal Building for violation of Oklahoma City Municipal Code 2020, §30-81 Disorderly conduct and/or for violation of 21 O.S. §280-Willfully Disturbing, Interfering With or Disrupting State Business, Agency Operations or Employees.

Citizens who have signed up to speak may address the Trust on any agenda item, except those agenda items falling into the exceptions identified below, or under the “Citizens to be Heard.” Citizens may not address the Trust regarding items under “Director Reports” or “Items from Trustees” (except for items listed for a vote or if asked for comments from a Trustee). Citizens to be Heard is not provided as a forum to announce a candidacy for public office, or a forum for any previously announced public candidates or citizen to campaign on any political issue during the Trust’s meeting. Comments must concern Trust services, policies, facilities, or items on the agenda.

Citizens who wish to be recognized for comments to Trust are encouraged to call the Department of Airports at (405) 316-3266, twenty-four (24) hours prior to the Trust meeting, but citizens may also sign up to speak at the meeting. Any person addressing the Trust shall have up to three (3) minutes to speak unless additional time is granted by the presiding Chair.

### **Trust Actions**

The Trust can take official action on items that appear on the agenda. At the time action is taken, the Trust may elect to act as stated on the agenda or to alternatively dispose of any agenda item by otherwise adopting, approving, ratifying, denying, deferring, amending, modifying, or continuing the item listed on the agenda. When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or any of the Trust's assigned Municipal Counselors. The Trust may also elect to refer items to a committee of the Trust, to a board or commission, or to an independent consultant for additional study. Under certain circumstances, items may be stricken from the agenda entirely.

Items listed under each category in this agenda are usually approved as a group or section upon motion from a Trustee. Trustees, staff, or citizens may request discussion or separate action on any item on the agenda.

For more information about the Trust, call (405) 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3<sup>rd</sup> Floor Terminal Building, Oklahoma City, Oklahoma.

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**AGENDA**  
**OKLAHOMA CITY AIRPORT TRUST**  
**June 24, 2021**

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Three affirmative votes are required for approval of all actions.

- I.** Call to Order
- II.** Approve minutes of May 27, 2021 Oklahoma City Airport Trust meeting.
- III.** Director's Report
- IV.** WILL ROGERS WORLD AIRPORT
  - A. Contract for Professional Services with Frankfurt-Short-Bruza Associates, P.C., for Project No. OCAT WRWA 2109, "Logistics Support Facility Fire Sprinkler System Replacement – East Side," Mike Monroney Aeronautical Center, in the not to exceed amount of \$79,001.20.
  - B. Approve and ratify the issuance of Addenda Nos. 1 and 2, for Project No. OCAT WRWA 2007, "Rehabilitation/Reconstruction of Runway 13-31 Phase I," receive recommendation regarding bids opened April 21, 2021; award the Construction Contract to Duit Construction Co., Inc. in the amount of \$10,917,809.07; and approve the Contract and bonds.
  - C. Change Order No. 2 to the Construction Contract with Libra Electric, for Project OCAT WRWA 2102, "MMAC MV 5521 Circuit Tie-In," Mike Monroney Aeronautical Center, increase of \$8,640.66 and 30 calendar days.
  - D. Change Order No. 4 to the Construction Contract with Timberlake Construction Co., Inc., for Project No. OCAT WRWA 2010, "Terminal Building Upper Level Deck Structural Repairs – Phase 3B," increase of \$22,828.75.
  - E. Change Order No. 27 to the Construction Contract with Timberlake Construction Co., Inc., for Project No. OCAT WRWA 1510, "Terminal Renovation and Expansion – Phase III," increase of \$131,956.07.
  - F. Plans and Project Manual submitted by Frankfurt-Short-Bruza Associates, P.C. for Project No. OCAT WRWA 2201, "Thomas P. Stafford Northeast Plaza Pavement," Mike Monroney Aeronautical Center, and authorization of advertisement for bids to be opened on July 28, 2021; reject bids opened on May 11, 2021, for Project No. OCAT WRWA 2110, "Thomas P. Stafford Northeast Plaza Pavement," Mike Monroney Aeronautical Center.
  - G. Plans and Project Manual submitted by Frankfurt-Short-Bruza Associates, P.C. for Project No. OCAT WRWA 2202, "Aviation Records Building Site Improvements Phase II," Mike Monroney Aeronautical Center, and authorization

of advertisement for bids to be opened on July 28, 2021; reject bids opened on May 11, 2021, for Project No. OCAT WRWA 2111, "Aviation Records Building Site Improvements Phase II," Mike Monroney Aeronautical Center.

- H. Resolution of the Oklahoma City Airport Trust authorizing construction materials testing services for Project No. OCAT WRWA 2007, "Rehabilitation/Reconstruction of Runway 13-31 Phase I," utilizing City Contract No. MC-0612 with Terracon Consultants, Inc., in the estimated amount of \$66,582.75.
- I. Resolution of the Oklahoma City Airport Trust waiving its purchasing policy and procedure requirements and authorizing services with Raytheon Company to relocate and reinstall Transportation Security Administration security screening equipment in the estimate amount of \$126,654.

#### V. WILEY POST AIRPORT

- A. Approve and ratify the issuance of Addenda Nos. 1 and 2, for Project No. OCAT WPA 2103, "Rehabilitate RW 13-31 Pavement, Lights and Signs," receive recommendation regarding bids opened April 21, 2021; award the Construction Contract to Libra Electric Company in the amount of \$804,910.01; and approve the Contract and bonds.

#### VI. CLARENCE E. PAGE AIRPORT

- A. Approve and ratify the issuance of Addendum No. 1, for Project No. OCAT CEPA 2104, "Rehabilitate C. E. Page Apron," receive recommendation regarding bids opened April 21, 2021; reject apparent low bid, award the Construction Contract to Rudy Construction Co. in the amount of \$793,200; and approve the Contract and bonds.

#### VII. GENERAL

- A. Receive reports:
  - 1) Delinquent Accounts Receivable
  - 2) Construction Projects Status Report as of June 24, 2021
  - 3) Budget to Actual Report as of May 31, 2021
- B. Resolution authorizing the purchase of janitorial supplies from Waxie Sanitary Supply, utilizing the City of Oklahoma City contract C223006 in an estimated amount of \$200,000, July 1, 2021 through June 30, 2022. WRWA, WPA.
- C. Amendment No. 2 to the Annual Maintenance Contract for Project No. OCAT GEN 1922, "Painting Repairs and Maintenance," assigning the Contract to Vista Construction, LLC, dba Cherokee Painting, and renewing the Contract for its second renewal period of 365 calendar days or a not-to-exceed amount of \$300,000. WRWA, WPA, CEPA.

## VIII. LEASE AND OTHER AGREEMENTS

- A. Amendment No. 1 to Non-Signatory Passenger Airline Use and Operations Agreement with Allegiant Air, LLC, to exercise the first of three one-year renewal options, July 1, 2021 to June 30, 2022. WRWA.
- B. Supplement No. 4 to Service Contract with American Elevator Company, Inc., to extend the term of the final Option Period, estimated amount of \$44,832.51, July 1, 2021 through September 30, 2021. WRWA, WPA.
- C. Maintenance and Repair Contract with Automated Building Systems, Inc., to provide maintenance and repair services for the automated building systems in the Airports' facilities in the estimated annual amount of \$44,290 for the first year and approximately 1.5% increases for the following two years, effective July 1, 2021 through June 30, 2024. WRWA, WPA.
- D. Ground Services Agreement for courtesy vehicle services with Minal dba AVID Oklahoma City Airport. WRWA.
- E. Ground Services Agreement for courtesy vehicle services with Minal dba Holiday Inn Express Oklahoma City Airport. WRWA.
- F. Ground Services Agreement for courtesy vehicle services with PLD Hospitality LLC, dba Best Western Plus Saddleback Inn. WRWA.
- G. Ground Services Agreement for courtesy vehicle services with Immanuel United Properties LLC, dba Wingate by Wyndham. WRWA.
- H. Ground Services Agreement for commercial bus services with Busco Inc, dba Arrow Stage Lines. WRWA.
- I. Ground Services Agreement for courtesy vehicle services with Hampton Inn & Suites Oklahoma City Airport, LLC. WRWA.
- J. Ground Services Agreement for limousine services with City Limousine, Inc., dba Kings Worldwide Transportation. WRWA.
- K. Ground Services Agreement for commercial bus service with Kincaid Coach Lines, Inc. WRWA.
- L. Ground Service Agreement for courtesy vehicle services with Suenos, LLC dba DoubleTree by Hilton Oklahoma City Airport. WRWA.
- M. Amendment No. 1 to Signatory Passenger Airline Use and Operations Agreement with American Airlines, Inc. to lease additional 367 square feet of ticket counter space and associated extended counter space for their air transportation business, July 1, 2021, through June 30, 2024. WRWA.
- N. Performance Bond applicable to the On Airport Rental Car Concession and Lease Agreement for The Hertz Corporation, effective June 15, 2021, through June 14, 2022. WRWA.

- IX.** (1) Resolution ratifying the action of the Director of Airports in approving the requisition dated June 24, 2021 and (2) Resolution approving requisitions dated June 24, 2021.
- X.** Comments from Trustees, Staff and Citizens
- XI.** Adjournment