



A G E N D A

November 18, 2021 9:00 AM

Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Terry Salmon, Chair, Independent Trustee
Kirk Humphreys, Vice Chairman, Independent Trustee
David Holt, Trustee-Mayor
Todd Stone, Surrogate Trustee-Mayor
Craig Freeman, Trustee-City Manager
Aubrey McDermid, Surrogate Trustee-City Manager
Barbara Young, Trustee-Council Member

Jeff Mulder, General Manager
Amy K. Simpson, Secretary

The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust (“Trust”) encourages participation in the public meeting from the residents of Oklahoma City. Unless otherwise posted, the Trust generally meets at 9:00 a.m. in Council Chambers at City Hall on the Fourth Thursday of each month except in November and December when it meets the third Thursday of the month. To confirm meeting dates, call (405) 316-3266.

Accommodations

It is the policy of the Trust to ensure the communications with participants and members of the public with disabilities or those with limited English proficiency are as effective as communications with others. Anyone with a disability, as defined in the Americans with Disabilities Act, a limited English proficiency, or in need of an alternate formate of the agenda or any information provided at the meeting, an auxiliary aid, or another specialized service such as a sign language, or language interpreter, in order to participate in this meeting, should contact the Department of Airports at (405) 316-3223 no later than twenty-four (24) hours (not including weekends or holidays) before the scheduled meeting.

The following guidelines are in place for meetings in the Council Chamber at City Hall: only the south entrance to City Hall will be open; air purifying machines have been installed in the Chamber; hand sanitizer machines and disposable face masks will be available.

Addressing the Trust

Citizens may address the Trust on certain items by signing up to speak and providing the agenda item number, their reason for appearing and their address. All comments must be relevant to the item. The Chairperson or presiding officer may, in his or her discretion, prohibit a person from addressing the Trust, or have any person removed from the Council Chamber, if that person commits any disorderly or disruptive behavior. Disorderly conduct includes, but is not limited to any of the following: Speaking without being recognized by the Chairperson or presiding officer; continuing to speak after notice that the speaker’s allotted time has expired; presenting comments or material not relevant to the item under discussion; failing to comply with the lawful instructions of the Chairperson or presiding officer; or engaging in other conduct, activity, or speech that disrupts the business of the Trust. Pursuant to 21 O.S. §280, disruptive conduct includes any conduct that is “violent, threatening, abusive, obscene, or jeopardizing the safety of self or others.” A person may also be subject to arrest and removal from the Municipal Building for violation of Oklahoma City Municipal Code 2020, §30-81 Disorderly conduct and/or for violation of 21 O.S. §280-Willfully Disturbing, Interfering With or Disrupting State Business, Agency Operations or Employees.

Citizens who have signed up to speak may address the Trust on any agenda item, except those agenda items falling into the exceptions identified below, or under the “Citizens to be Heard.” Citizens may not address the Trust regarding items under “Director Reports” or “Items from Trustees” (except for items listed for a vote or if asked for comments from a Trustee). Citizens to be Heard is not provided as a forum to announce a candidacy for public office, or a forum for any previously announced public candidates or citizen to campaign on any political issue during the Trust’s meeting. Comments must concern Trust services, policies, facilities, or items on the agenda.

Citizens who wish to be recognized for comments to Trust are encouraged to call the Department of Airports at (405) 316-3266, twenty-four (24) hours prior to the Trust meeting, but citizens may also sign up to speak at the meeting. Any person addressing the Trust shall have up to three (3) minutes to speak unless additional time is granted by the presiding Chair.

Trust Actions

The Trust can take official action on items that appear on the agenda. At the time action is taken, the Trust may elect to act as stated on the agenda or to alternatively dispose of any agenda item by otherwise adopting, approving, ratifying, denying, deferring, amending, modifying, or continuing the item listed on the agenda. When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director any of the Trust's assigned Municipal Counselors. The Trust may also elect to refer items to a committee of the Trust, to a board or commission, or to an independent consultant for additional study. Under certain circumstances, items may be stricken from the agenda entirely.

Items listed under each category in this agenda are usually approved as a group or section upon motion from a Trustee. Trustees, staff, or citizens may request discussion or separate action on any item on the agenda.

For more information about the Trust, call (405) 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd floor Terminal Building, Oklahoma City, Oklahoma.

AGENDA
OKLAHOMA CITY AIRPORT TRUST
November 18, 2021

Three affirmative votes are required for approval of all actions.

- I. Call to Order**
- II. Approve minutes of October 28, 2021 Oklahoma City Airport Trust meeting.**
- III. Director's Report**
- IV. WILL ROGERS WORLD AIRPORT**
 - A. Receive recommendation regarding bids for Project No. OCAT WRWA 2106, "Registry Building - HVAC Controls Upgrade," Mike Monroney Aeronautical Center; award the construction contract to Metropolitan AC Service Company in the amount of \$2,261,500; and approve the Contract and bonds.**
 - B. Receive recommendation regarding bids for Project No. OCAT WRWA 2206, "Landside Wayfinding," award the construction contract to Crossland Heavy Contractors, Inc. in the amount of \$5,570,110; and approve the Contract and bonds.**
 - C. Amendment No. 7 to the Contract for Professional Services with ADG, P.C., for Project No. OCAT WRWA 1712, "Terminal Building Upper Level Deck Structural Repairs," increase of \$64,279.**
 - D. Amendment No. 1 to the Construction Contract with Duit Construction Co., Inc., for Project No. OCAT WRWA 2007, "Rehabilitation/Reconstruction of Runway 13-31 Phase I," decrease of \$367,442; and Change Order No. 1, increase of \$396,136.63.**
 - E. Change Order No. 1 to the Construction Contract with Anderson and House, Inc. for Project OCAT WRWA 2201, "Thomas P. Stafford Northeast Plaza Pavement," Mike Monroney Aeronautical Center, increase of \$6,860.14 and 1 calendar day.**
 - F. Change Order No. 1 to the Construction Contract with Nash Construction Co., for Project OCAT WRWA 2202, "Aviation Records Building Site Improvements Phase II," Mike Monroney Aeronautical Center, increase of \$10,281 and 9 calendar days.**
 - G. Change Order No. 6 to the Construction Contract with Duit Construction Co., Inc., for Project No. OCAT WRWA 1822, "Terminal Apron Reconstruction (Terminal Expansion)," increase of \$56,452.59.**
 - H. Change Order No. 7 to the Construction Contract with Timberlake Construction**

Co., Inc., for Project No. OCAT WRWA 2010, "Terminal Building Upper Level Deck Structural Repairs – Phase 3B," increase of \$230,713.28 and 90 calendar days.

- I. Change Order No. 32 to the Construction Contract with Timberlake Construction Co., Inc., for Project No. OCAT WRWA 1510, "Terminal Renovation and Expansion – Phase III," increase of \$25,389.80.
- J. Resolution ratifying the extension of time to award the construction contract for Project No. OCAT WRWA 2204, "Hangar 8 Chilled Water Pump Replacement," Mike Monroney Aeronautical Center; and reaffirming the October 28, 2021, award of the construction contract to Hunter Mechanical & Controls, Inc. in the amount of \$229,500.
- K. Resolution of the Oklahoma City Airport Trust authorizing the purchase of services to perform permanent roof and gutter repairs to the Logistics Support Facility, Mike Monroney Aeronautical Center, in accordance with the annual maintenance contract for Project No. OCAT Gen 1905, "Annual Roofing Maintenance and Repairs," with Oklahoma Roofing and Sheet Metal, LLC, in the estimated amount of \$63,711.30.
- L. Request for Bids for "Inspection, Maintenance, and Repair Services for Passenger Boarding Bridges" (BID-OCAT-2201) at Will Rogers World Airport and authorization for advertisement of bids to be opened November 24, 2021.

V. CLARENCE E. PAGE AIRPORT

- A. Change Order No. 1 to the Construction Contract with Rudy Construction Co., for Project No. OCAT CEPA 2104, "Rehabilitate C.E. Page Apron," increase of \$2,159.01 and one (1) calendar day.

VI. GENERAL

- A. Receive reports:
 - 1) Delinquent Accounts Receivable
 - 2) Construction Projects Status Report as of November 18, 2021.
 - 3) Budget to Actual Report as of October 31, 2021.

VII. LEASE AND OTHER AGREEMENTS

- A. Supplement No. 5 to Contract with ISS Facility Services, Inc., to add cleaning and janitorial staff to accommodate the increase in Airport cleaning square footage due to the recent Terminal Expansion project, estimated amount of \$ 163,233.56, annually, retroactive to September 15, 2021 through June 30, 2022. WRWA, WPA.
- B. Supplement No. 2 to the Professional Services Contract with Campbell-Hill Aviation Group, LLC, to exercise the last of two (2) one year renewal options

for air service development and consulting services, December 1, 2021 to November 30, 2022. WRWA, WPA, CEPA.

- C. Amendment No. 1 to the Lease Agreement with Southwest Airlines Co., to lease certain premises for the purpose of operating an Airline Reservations Center, December 1, 2021 through November 30, 2022. WRWA.
- D. Aviation and Hazard Easement granted to the City of Oklahoma City and the Oklahoma City Airport Trust by Central Oklahoma Habitat for Humanity Construction, LLC, for land located at 3700 SW 40th Place, Oklahoma City, OK. WRWA.
- E. Revocable Permit between the Trustees of The Oklahoma City Airport Trust and Oklahoma City Convention and Visitors Bureau, a division of the Greater Oklahoma City Chamber, Inc., to display promotional materials January 1, 2022, through December 31, 2022. WRWA.
- F. Assumption Agreement and Use Guaranty for conveyance of PWA T-hangar Unit #802 from Steve and Kim Bruno to Alex E. Krause, effective November 18, 2021. WPA.
- G. Assumption Agreement and Use Guaranty for conveyance of PWA T-hangar Unit #1003 from Phillip B. Brown to The Brown Family Trust, effective November 18, 2021. WPA.
- H. Assumption Agreement and Use Guaranty for conveyance of PWA T-hangar Unit #1702 from Adfam, LLC to Dream Waco, LLC, effective November 18, 2021. WPA.
- I. Resolution finding a breach of contract by Ameribridge, LLC, terminating their Passenger Boarding Bridges Inspection, Maintenance, and Repair Services Contract, dated May 28, 2020, waiving any damages, and finding Ameribridge, LLC ineligible to bid or propose on future contracts. WRWA.

VIII. (1) Resolution ratifying the action of the Director of Airports in approving the requisition dated November 18, 2021 and (2) Resolution approving requisitions dated November 18, 2021.

IX. Comments from Trustees, Staff and Citizens

X. Adjournment