



A G E N D A

October 24, 2019 9:00 AM

Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member

Kirk Humphreys, Vice Chairman, Independent Trustee

David Holt, Trustee- Mayor

David Greenwell, Surrogate Trustee-Mayor

Craig Freeman, Trustee-City Manager

Aubrey McDermid, Surrogate Trustee-City Manager

Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager

Frances Kersey, Secretary

The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3223 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

AGENDA

OKLAHOMA CITY AIRPORT TRUST

October 24, 2019

Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. Approve minutes of September 26, 2019 Oklahoma City Airport Trust meeting.
- III. Director's Report
- IV. **WILL ROGERS WORLD AIRPORT**
 - A. Acceptance of completed Project No. OCAT WRWA 1807, "Garage Wayfinding," with Diversified Construction of Oklahoma, Inc.
 - B. Amendment No. 1 to the Construction Contract with Crossland Heavy Contractors, Inc., for OCAT WRWA 1904, "Rehabilitate Terminal Access Roadways – Phase 1," increase of \$40,167.30; and Change Order No. 1, increase of \$32,200.
 - C. Amendment No. 2 to the Contract for Professional Services with Kimley-Horn and Associates, Inc., for Project No. OCAT WRWA 1713, "West Terminal Multi-Use Parking Lots," increase in an amount not to exceed \$32,020.
 - D. Amendment No. 2 to the Construction Contract with CGC, LLC, for Project No. OCAT WRWA 1906, "Parking Lot 1 Pavement Rehabilitation," decrease of \$41,429.15, and Change Order No. 2 increase of \$5,732.40.
 - E. Change Order No. 1 to the Construction Contract with Metropolitan AC Service Company, for Project OCAT WRWA 1914, "Thomas P. Stafford Building Boiler Replacement," Mike Monroney Aeronautical Center, increase of \$39,270.73.
 - F. Change Order No. 1 to the Construction Contract with Alva Roofing Co. for Project No. OCAT WRWA 1917, "5300 S. Portland Avenue West Side Roof Replacement," increase of \$7,228.58 and 22 calendar days.
 - G. Change Order No. 7 to the Construction Contract with Timberlake Construction Co., Inc., for Project No. OCAT WRWA 1510, "Terminal Renovation and Expansion – Phase III," increase of \$51,791.77.

- H. Approve and ratify the issuance of Addendum No. 1, for Project No. OCAT WRWA 1711, "South Maintenance Facility Roof Replacement"; receive recommendation regarding bids opened September 25, 2019; award the Construction Contract to Alva Roofing Co., in the amount of \$373,300; and approve the Contract and bonds.
- I. Approve and ratify the issuance of Addenda Nos. 1 and 2 for Project No. OCAT WRWA 2001, "Cell Phone Waiting Lot," receive recommendation regarding bids opened September 25, 2019; award the Construction Contract to RDNJ, LLC dba A-Tech Paving, in the amount of \$786,725.55; and approve the Contract and bonds.
- J. Approve and ratify the issuance of Addenda Nos. 1, 2, and 3, for Project No. OCAT WRWA 1616, "Reconstruction of Station 2 and Replacement of Moving Walks #18 and #25"; receive recommendation regarding bids opened September 25, 2019; award the Construction Contract to Wynn Construction Co., Inc., in the amount of \$5,656,000, inclusive of the Base Bid and Allowance Nos. 1 through 3; and approve the Contract and bonds.
- K. Receive Consultant Review Committee Report for Project No. OCAT WRWA 2005, "Terminal Building Roof Repairs and Replacement," and authorize negotiation of an agreement with Benham Design, LLC.
- L. Receive Consultant Review Committee Report for Project No. OCAT WRWA 2006, "Evaluation of Parking Garages and Pedestrian Tunnel," and authorize negotiation of an agreement with Rees Associates, Inc.
- M. Request for Bids for "Window Cleaning Services" (BID-OCAT-2001) at Will Rogers World Airport and authorization for advertisement of bids to be opened November 20, 2019.
- N. Request for Proposals to be advertised for "Airport Food Service and Retail Concessions" (RFP-OCAT-2001) to be opened January 8, 2020.
- O. Joint Resolution of the Oklahoma City Airport Trust and The City of Oklahoma City ratifying the Mayor's and Chairman's signature for approval of the 2019 Airport Improvement Program Grant Agreement with the United States of America, Federal Aviation Administration, Project No. 3-40-0072-077-2019, in the amount of \$3,467,708 for "Reconstruct Terminal Apron (Part of Terminal Expansion)" for Will Rogers World Airport and ratifying the local matching funds necessary for the project.

- P. Joint Resolution of the Oklahoma City Airport Trust and The City of Oklahoma City ratifying the Mayor's and Chairman's signature for approval of the 2019 Airport Improvement Program Grant Agreement with the United States of America, Federal Aviation Administration, Project No. 3-40-0072-078-2019, in the amount of \$1,842,903 for "Rehabilitate Terminal Access Roadways Phase 1" for Will Rogers World Airport and ratifying the local matching funds necessary for the project.
- Q. Joint Resolution of the Trustees of the Oklahoma City Airport Trust and the Council of the City of Oklahoma City expressing intent to issue and granting preliminary approval of the issuance by the Trust of its revenue bonds or notes in an aggregate principal amount of not to exceed \$45,000,000, to be issued on a taxable basis, in one or more series or subseries for the purpose of refunding the outstanding amount of the Trust's Junior Lien Taxable bonds, Series Thirty One which originally financed the consolidated rental car facility at Will Rogers World Airport; and containing other provisions related thereto.
- R. Resolution of the Oklahoma City Airport Trust authorizing repairs to 5300 South Portland Avenue under Cherokee Painting LLC's Annual Maintenance Contract for "Painting Repairs and Maintenance," in the estimated amount of \$73,434.76.
- S. Resolution declaring one Caterpillar 700KW Stationary Generator and two Ford E-450 15-passenger shuttle buses to be obsolete and surplus to the needs of the Oklahoma City Airport Trust; authorizing the Chairman to execute a release for said used equipment; and authorizing the Director of Airports to cause the disposal of said used equipment through lawful means.

V. **WILEY POST AIRPORT**

- A. Receive recommendation regarding bids opened September 25, 2019 for Project No. OCAT WPA 1907, "Mechanical & Plumbing Systems Replacement;" award the Construction Contract to Hunter Mechanical & Controls, Inc., in the amount of \$2,356,610; and approve the Contract and bonds.
- B. Resolution of the Oklahoma City Airport Trust authorizing Type A engineering services for the demolition of the former Gulfstream Facility at Wiley Post Airport, utilizing the Trust's Facilities Maintenance Engineering Services Agreement with Frankfurt-Short-Bruza Associates, P.C., in the estimated amount of \$47,016.57.
- C. Intergovernmental Agreement between Oklahoma Aeronautics Commission and Oklahoma City Airport Trust for "Commissioning Flight Inspection for the PAPIs on Runway 35R at Wiley Post Airport."

VI. GENERAL

- A. Receive reports:
 - 1) Delinquent Accounts Receivable
 - 2) Construction Projects Status Report as of October 24, 2019.
 - 3) Budget to Actual Report as of September 30, 2019.
- B. Amendment No. 1 to the Annual Maintenance Contracts for Project No. OCAT GEN 1905, "Annual Roofing Maintenance and Repairs," with both Alva Roofing Company and Oklahoma Roofing & Sheet Metal, LLC, renewing the Contracts for their first renewal period of 365 calendar days or a not-to-exceed amount of \$300,000. WRWA, WPA, CEPA.
- C. Resolution of the Oklahoma City Airport Trust adopting a Firearms Policy. WRWA, WPA, CEPA.

VII. LEASE AND OTHER AGREEMENTS

- A. Uniform Water Lease with the City of Bethany for the operation of PWSW No. 23, retroactive to July 1, 2019 through June 30, 2024, \$10,855.08 annual water right ground rent and a rate of \$0.70 per thousand gallons extracted. WPA.
- B. Lease and Operations Agreement with Starman Brothers Auctions, Inc., to lease Hangar 4 and associated premises for the purpose of holding periodic aviation auctions and storage of aircraft, retroactive to September 1, 2019 through August 31, 2024. CEPA.
- C. Supplemental Agreement No. 5 to Lease for Real Property (Lease No. HSTS17-14-L-RELW07) between the Trustees of the Oklahoma City Airport Trust and the United States of America, Transportation Security Administration, Department of Homeland Security to exercise the one five-year successive renewal option provided under the Original Lease. WRWA.
- D. Amendment No. 1 to the Agreement with Phillips 66 Company for fuel supplies for the Airport's Fuel Farm. WRWA.
- E. Supplement No. 2 to the Lease and Operations Agreement with Setzer Properties OKC, LLC, to revise Exhibit "B" in the Agreement. WRWA.
- F. Reimbursable Agreement with the Oklahoma City Water Utilities Trust for Fire Suppression System Improvements. WRWA.

G. Assignment and Assumption Agreement assigning the Lease Agreement with Don Parker, for the lease of Block 4, Lot 7, at Clarence E. Page Airport, as a hangar site for storage of a privately owned aircraft to D & J Land, LLC, November 5, 2019 to December 31, 2021. CEPA.

VIII. (1) Resolution ratifying the action of the Director of Airports in approving the requisition dated October 24, 2019 and (2) Resolution approving requisitions dated October 24, 2019.

IX. Comments from Trustees, Staff and Citizens

X. Adjournment