



A G E N D A

November 21, 2019 9:00 AM

Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member
Kirk Humphreys, Vice Chairman, Independent Trustee
David Holt, Trustee- Mayor
 David Greenwell, Surrogate Trustee-Mayor
Craig Freeman, Trustee-City Manager
 Aubrey McDermid, Surrogate Trustee-City Manager
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager
Frances Kersey, Secretary

The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3223 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

AGENDA

OKLAHOMA CITY AIRPORT TRUST

November 21, 2019

Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. Approve minutes of October 24, 2019 Oklahoma City Airport Trust meeting.
- III. Director's Report
- IV. **WILL ROGERS WORLD AIRPORT**
 - A. Acceptance of completed Project No. OCAT WRWA 1906, "Parking Lot 1 Pavement Rehabilitation," with CGC, LLC.
 - B. Acceptance of completed Project No. OCAT WRWA 1914, "Thomas P. Stafford Building Boiler Replacement," Mike Monroney Aeronautical Center, with Metropolitan AC Service Company.
 - C. Approve and ratify the issuance of Addendum No. 1 for Project No. OCAT WRWA 1823, "Acquire Airfield Lighting Emergency Generator;" receive recommendation regarding bids opened October 23, 2019; award Construction Contract to Libra Electric Company in the amount of \$939,369; and approve the Contract and bonds.
 - D. Receive recommendation regarding bids opened October 30, 2019, for Project No. OCAT WRWA 2002, "Hangar 9 West Side Roof Repairs," Mike Monroney Aeronautical Center; and award the Construction Contract to Alva Roofing Company in the amount of \$286,500; and approve the Contract and bonds.
 - E. Amendment No. 2 to the Contract for Professional Services with Cowan Group Engineering, LLC, for Project No. OCAT WRWA 1904, "Rehabilitate Terminal Access Roadways," increase of \$39,925.
 - F. Amendment No. 2 to the Construction Contract with Crossland Heavy Contractors, Inc., for OCAT WRWA 1904, "Rehabilitate Terminal Access Roadways – Phase 1," increase of \$55,052.75; and Change Order No. 2, increase of \$29,082.35.
 - G. Change Order No. 8 to the Construction Contract with Timberlake Construction Co., Inc., for Project No. OCAT WRWA 1510, "Terminal Renovation and Expansion – Phase III," increase of \$345,673.57 and 22 calendar days.

- H. Resolution of the Oklahoma City Airport Trust authorizing the purchase and installation of Genetec AutoVu License Plate Inventory equipment utilizing City Contract No. R20-C181029, from Convergent Technologies LLC, in the estimated amount of \$49,899.38.

- I. Resolution authorizing the Oklahoma City Airport Trust to issue Junior Lien Refunding Bonds, Taxable Thirty Forth Series, in one or more series or subseries, in the aggregate principal amount of not to exceed \$45,000,000; authorizing execution of a Certificate of Determination setting forth the interest rates, redemption provisions, size and maturities of the Bonds; designating underwriters with respect to the sale of the Bonds; waiving competitive bidding and authorizing the sale of the Bonds at negotiated sale at a price less than par, including original issue discount; approving the form of Bond Purchase Agreement; approving and authorizing execution of the Thirty Fourth Supplemental Junior Lien Bond Indenture authorizing the issuance and securing the payment of the Bonds; providing that the organizational document creating the Trust is subject to the provisions of the Thirty Fourth Supplemental Junior Lien Bond Indenture; ratifying and confirming the Lease Agreement, as amended, between the Trust and The City of Oklahoma City; approving and authorizing the Preliminary Official Statement pertaining to the Bonds and authorizing the Chair to execute a certificate deeming said Preliminary Official Statement “near final” and authorizing distribution of the same; approving and authorizing the forms of a Continuing Disclosure Agreement and Official Statement; approving and authorizing execution of an Escrow Deposit Agreement by and between the Trust and BOKF, NA as Escrow Agent, and authorizing the execution, modification, and delivery of any documents regarding the Bonds including security, and other documents as deemed necessary by staff, and containing other provisions related thereto. (Four affirmative votes required to incur indebtedness) (Four affirmative votes required to waive competitive bidding)

- J. Plans and Project Manual submitted by Frankfurt-Short-Bruza Associates, P.C. for Project No. OCAT WRWA 2003, "Aviation Records Building Site Improvements," Mike Monroney Aeronautical Center, and authorization of advertisement for bids to be opened on December 18, 2019.

V. WILEY POST AIRPORT

- A. Approve Amendment No. 1 to the Contract with Libra Electric Company for Project No. OCAT WPA 1903, "Airfield Infrastructure Repairs and Improvements – Phase IV, Sequence 2," increase of \$8,427.

VI. GENERAL

- A. Receive reports:
 - 1) Delinquent Accounts Receivable
 - 2) Construction Projects Status Report as of November 21, 2019.
 - 3) Budget to Actual Report as of October 31, 2019.
- B. Amendment No. 1 to the Annual Maintenance Contract for Project No. OCAT GEN 1922, "Painting Repairs and Maintenance," with Cherokee Painting, LLC, renewing the Contract for its first renewal period of 365 calendar days or a not-to-exceed amount of \$300,000. WRWA, WPA, CEPA.

VII. LEASE AND OTHER AGREEMENTS

- A. Deicing Tank Storage Agreement between the Trustees of the Oklahoma City Airport Trust and American Airlines, Inc., retroactive to July 1, 2019 through June 30, 2024. WRWA.
- B. Amendment No. 1 to the Lease and Operations Agreement with The Oklahoma City Public Property Authority and The City of Oklahoma City to confirm the square footage of the land area within Lessee's Leased Premises, modify ground rentals based on the square footages, and clarify certain other terms and conditions; and

Fuel Storage Facilities Agreement with The Oklahoma City Public Property Authority and The City of Oklahoma City to allow construction, use and operation of fuel storage facilities on the Leased Premises. WRWA.
- C. Amendment No. 1 to the Professional Service Agreement with AirProjects, Inc., for additional and expanded airport food and beverage and retail concessions consulting services, retroactive to October 15, 2019 through March 31, 2021. WRWA.
- D. Supplement No. 7 to the Lease and Concession Agreement with Delaware North Companies Travel Hospitality Services, Inc., to extend the agreement to August 31, 2020. WRWA.
- E. Supplement No. 3 to Operations & Maintenance Services Contract with Pteris Global (USA) Inc., to exercise the third of three one-year renewal periods from January 28, 2020 through January 27, 2021, to provide operations and maintenance services for the checked baggage inspection system, \$1,122,168 annually, subject to a possible CPI adjustment in January 2020. WRWA.

- F. Supplement No. 3 to Lease Agreement with Linda James, to exercise the third of four one-year options to renew the lease of approximately 1.42 acres of land for the purpose of storage of personal property, \$324.56 annually, January 3, 2020 through January 2, 2021. WPA.
 - G. Assignment and Assumption Agreement between Advantage Opco, LLC, d/b/a Advantage Rent A Car and EAN Holdings, LLC to assign Advantage's rights, titles, interest, and obligations in the On Airport Rental Car Concession and Lease Agreement to EAN Holdings, LLC. WRWA.
 - H. Supplement No. 1 to the Lease and Operations Agreement with FC Oklahoma City OK Landlord LLC, to confirm the Primary Lease Period commencement date, retroactive to September 1, 2019 through August 31, 2059. WRWA.
 - I. Reimbursable Agreement with the Oklahoma City Water Utilities Trust for Mike Monroney Aeronautical Center Water and Wastewater Service Transition Improvements. WRWA.
- VIII. Resolution approving requisitions dated November 21, 2019.
- IX. Comments from Trustees, Staff and Citizens
- X. Adjournment